

**Board Meeting Minutes**  
**October 2, 2023**

**Members in Attendance:** Mary Ann White, Nicci Beninger, Donnie van Rooy

**Approval of Minutes:** Minutes from the meeting on August 3, 2023, were approved.

**Treasurer's Report:** The Unit has approximately 12,000 pesos in petty cash and 302,000 pesos in CDs. Mary Ann White has submitted expenses of 26,800 pesos in connection with the Puerto Vallarta Tournament.

**Old Business:**

Puerto Vallarta Tournament:

- Express Lunch—Mary Ann will begin drafting an order form for the express lunch. Copies will be made available at the registration table and in the Mini Latte restaurant.
- Tablecloths—All tablecloths will be ready in time for the tournament.
- Status of Room Reservations—The room block is completely full ahead of the cut-off date of October 9.
- Prizes have been purchased, including T-shirts, tequila, vanilla, and convention card holders.

Ajjic Sectional:

- Host Hotel Information—Nicci and Mary Ann will meet with Oscar at Sol y Luna to finalize the bridge rate and phone number for inclusion on the tournament flyer.
- Sanction Application—We are approved for February 8-11, but we have a conflict with the San Miguel Sectional, which is approved for February 1-4, just one week before our tournament. This may hurt both tournaments because players from Mexico City will likely choose one or the other, but not both, and San Miguel is more convenient for them to travel to. Mary Ann sent an inquiry to Scott Humphries about this and will advise the Board of his response.

**New Business:**

Puerto Vallarta Tournament:

- Online Bulletin—Mary Ann will sign up for the ACBL online bulletin and also forward instructions to Nicci Beninger for cross-training. The Board discussed the following topics to be included in the daily bulletin. Articles can be worked on in advance and pre-populated into the bulletin.
  - Hospitality schedule—a complete schedule in the Day 1 bulletin as well as specific items on the applicable days

- Daily information about the express lunch
  - Information about Entry Express for those who want to pay by credit card
  - Information about prizes
  - Hours of operation for the prize desk, registration table, and partnership desk
  - PDF of the tournament flier
  - PDF of restaurant guide can be run daily
  - Reminder to get their picture taken if they come in first overall
- Photographer: Nicci Beninger agreed to be the photographer for the tournament.
  - Volunteers—Janet Mitchell will get volunteers for the prize desk. Registration will be handled by Mary Seggerman, and Partnership will be handled by Mary Ann White.
  - Supplies/Inventory: Mary Ann reviewed the list of supplies for the tournament with the Board as well as who will be transporting them to the playing site. If Jimmy Reynolds is unable to attend the tournament, Mary Ann will ship the t-shirts.
  - Candy: Mary Ann and Nicci will go to the Abastos in Guadalajara on October 18 to purchase candy for the tournament. Mary Ann already purchased some candy on sale at Costco.

There being no further business, the meeting was adjourned by Mary Ann White. It was agreed that there was no need for another meeting before the Puerto Vallarta Tournament.