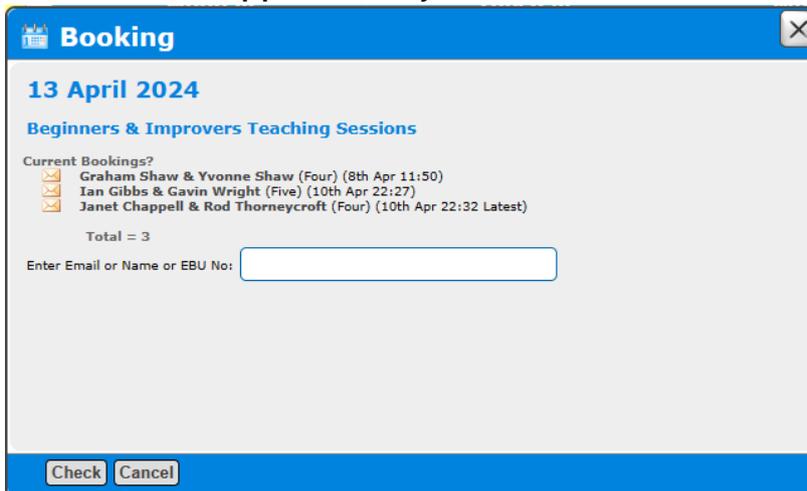


## How to BOOK for Saturday Intermediate Lessons.

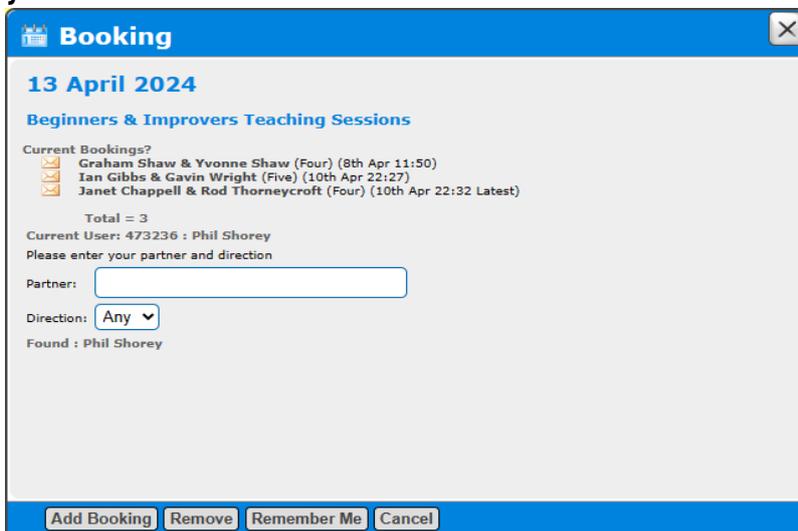
1. Go to [www.bridgewebs.com/rugby](http://www.bridgewebs.com/rugby)



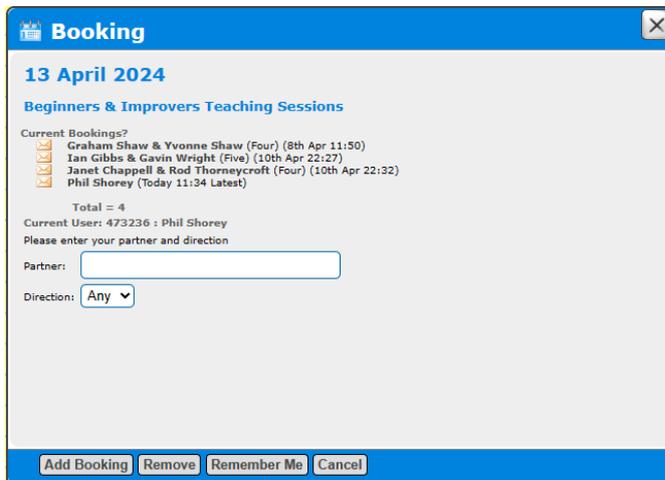
2. On the left-hand column select/click on BOOKINGS and calendar appears.
3. Hover your mouse/pointer over the session/date you require, on the Saturday column, **Beginners and Improvers Teaching sessions**
4. A small 'box' appears at the bottom of which are two symbols, select/click on the one which says Booking Required.
5. Another box appears on your screen like this:



6. Select/click the White Box and enter your First Name and Surname, then click in the grey box marked Check.
7. On the next screen select/click on the grey box marked 'Add Booking' and your name will be added to the list.



8. THERE IS NO NEED TO ENTER A PARTNER'S NAME FOR LESSONS. See next slide!!



PLEASE REMBER to cancel a booking if for some reason you cannot attend as failure to do so may result in fees being collected. This is achieved by clicking on the grey box 'Remove'.